

Safety Observation Report Template

Use this Template to Report Unsafe of Hazardouse conditions at Job site

Project/Site	_____
Site Number	_____
Location	_____

Type of Observation <small>Choose one</small>	<input type="checkbox"/> Unsafe Action <input type="checkbox"/> Unsafe Conditions <input type="checkbox"/> Safe Behavior
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Describe Your Observaiton	
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Did you take any action to remediate the hazard?	<input type="checkbox"/> YES <input type="checkbox"/> NO
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If so Describe	
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Urgency of situation <small>Choose one</small>	<input type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High
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Who should this be Reported to	
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Further Action Required	<input type="checkbox"/> YES <input type="checkbox"/> NO
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Name of Person Reporting	_____
Department	_____
Date	_____ / _____ / _____
Time	_____ : _____ AM/PM